



# SHRI KRISHNA AYUSH UNIVERSITY

(Established by the State Legislature Act-25 of 2017)

Umri Road, Sector-8, Kurukshetra, Haryana-136118

(Email: registrar@skau.ac.in Website: www.skau.ac.in)

Advertisement No. 15/22

Online applications are invited for various Non-teaching positions on deputation basis from eligible existing regular employees working in the Government Departments/State Universities of Haryana/examining body conducting public examinations.

For further details, please visit University website [www.skau.ac.in](http://www.skau.ac.in).

Online application link will be available on the University website w.e.f. 11.07.2022 and last date for submission of online application is 26.07.2022 (upto 05:00 PM).

  
REGISTRAR







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Sr. No.	Name & pay scale of posts	No. of posts	Sr. No.	Name & pay scale of posts	No. of posts
1.	Controller of Examinations FPL-17 (125200-213400)	01	6.	Assistant FPL-6 (35400-112400)	05
2.	Assistant Registrar FPL-11 (67700-191000)	01	7.	Clerk FPL-2 (19900-63200)	10
3.	Superintendent FPL-7 (44900-142400)	01	8.	Steno-typist FPL-2 (19900-63200)	01
4.	Private Secretary to V.C. FPL-6 (35400-112400)	01	9.	Lab. Assistant FPL-2 (19900-63200)	01
5.	Personal Assistant FPL-6 (35400-112400)	02			

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## General Terms & Conditions:-

1. The above posts are to be filled-up by deputation basis. The candidates can be considered on same post or higher post who have the work experience or fulfil the eligibility criteria of the post.
2. The interested & eligible candidates/employees working in the Government Departments/State Universities of Haryana/examining body conducting public examinations may apply through proper channel w.e.f. **11.07.2022** They shall also upload "No Objection Certificate" (as per **Annexure-I**) from their present employer or submit the same at the time of interview, failing which their candidature will be cancelled.
3. The qualifications and experience for above said post are appended herewith at **Annexure-II**.
4. While applying online, latest passport size photograph (not more than 50kb), signature of candidate (not more than 25kb) and a file in PDF (not more than 5mb) containing NOC, Experience Certificate(s) and Educational documents is required.
5. Candidates applying for a post must ensure that he/she fulfils all the eligibility conditions as on the last date of the application. If on verification or at any later stage, it is found that he/she does fulfill any of the eligibility conditions or it is found that the information furnished is false or incorrect, his/her candidature/appointment will be cancelled.
6. Candidates will have to apply for each post separately. No fee is required to be paid by the candidates for applying any post.
7. Submission of incomplete application may render the candidate ineligible.
8. The University reserves the right to increase or decrease the number of advertised posts or not to fill or withdraw the post(s) or to make any amendment in the advertisement in whole or part or to withdraw the advertisement without assigning any reason thereof.
9. In case no person found suitable by the Selection Committee for any post, University may not fill



the same.

10. The decision of the University in all matters relating to acceptance or rejection of an application, eligibility/suitability of the candidates, criteria for selection etc. will be final and binding upon all the candidates. No inquiry/correspondence will be entertained in this regard.
11. The eligibility of the candidates i.e. qualification and experience will be considered upto the last date of application i.e. on **26.07.2022**.
12. The experience certificate(s) of candidates working on regular basis in any Government Departments/State Universities of Haryana/examining body conducting public examinations will only be considered. The period of experience rendered by a candidate on contract, part time basis, outsourcing basis and daily wages will not be counted while calculating the valid experience.
13. No TA/DA for attending the interview etc. will be paid.
14. Pay protection benefits will be given as per rules.
15. The upper age limit prescribed for deputation recruits shall be **56 years**.
16. The prescribed essential criteria are minimum and mere possession of the same does not entitle the candidates to be called for interview.
17. Offline applications shall not be entertained.
18. Any type of corrigendum/addendum/amendment/notice/updation etc. related to this advertisement shall be uploaded only on the University website [www.skau.ac.in](http://www.skau.ac.in). Candidates are advised to remain in touch with the University website for this purpose. No separate corrigendum etc. will be published in Newspaper. Further, the University will not send any information/call letter by post/newspapers. The candidate himself/herself will be solely responsible for updation/non-updation of any of the updates uploaded by the University on its website regarding this advertisement.

**REGISTRAR**



No Objection Certificate

This is to certify that Mr./Ms./Mrs./.....S/o/D/o/W/o  
Sh.....R/o..... is a regular  
employee of .....(name of institute)  
since.....and presently working as .....in  
the pay scale.....from.....(date of joining  
to the present post). This department/University/institute has no objection, if he/she is  
selected to the post applied for on transfer basis/deputation basis in the Shri Krishna AYUSH  
University, Kurukshetra and he/she shall be relieved from this  
Department/University/Institute without any delay. As per service record his/her highest  
qualification is .....

No Vigilance enquiry/complaint/enquiry/charge sheet is pending against him/her.

(Authorized Signatory)  
Name & Official Seal





**Annexure-II**

Sr. No.	Name & pay scale of the Post	Qualification	Remarks
1.	Controller of Examinations FPL-17 (125200-213400)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis <b>OR</b> A candidate having the qualification & experience as below: (i) M.D. (Ayurveda) or any post graduate degree of at least 2 years duration from any recognised University or any other Institution; (ii) Fifteen years teaching experience including at least ten years teaching experience as Associate Professor in AGP of 6600 or 8 years teaching experience as Associate Professor in AGP of 9000 or five years teaching experience in higher educational administration of any recognized University/Institute; <b>OR</b> Fifteen years of administrative experience of which 8 years shall be as Deputy Registrar and or equivalent Post. (iii) Knowledge of Hindi up to Matric Standard. <b>Desirable:</b> Preference will be given to PG in Ayurveda.	
2.	Assistant Registrar FPL-11 (67700-191000)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis <b>OR</b> 5 years experience as Superintendent in FPL-7 in a University/examining body conducting public examinations and having Master's Degree from any recognized University. 2. Knowledge of Hindi/Sanskrit upto Matric.	
3.	Superintendent FPL-7 (44900-142400)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis <b>OR</b> 5 years experience as Assistant or equivalent post in FPL-6 in a University/examining body conducting public examinations and having Bachelor's Degree from any recognized University. 2. Knowledge of Hindi/Sanskrit upto Matric.	
4.	Private Secretary to V.C. FPL-6 (35400-112400)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis <b>OR</b> 5 years experience as P.A. in FPL-6 in a University/examining body conducting public examinations and having Bachelor's Degree from any recognized University. 2. Knowledge of Hindi/Sanskrit upto Matric.	





5.	Personal Assistant FPL-6 (35400-112400)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis OR Two years experience as Senior Scale Stenographer in FPL-6 OR 8 years' experience as Junior Scale Stenographer in a University/examining body conducting public examinations and having Bachelor's Degree from any recognized University. 2. Knowledge of Hindi/Sanskrit upto Matric.	
6.	Assistant FPL-6 (35400-112400)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis OR Five years experience as Clerk in FPL-2 in a University/examining body conducting public examinations and having Bachelor's Degree from any recognized University. 2. Knowledge of Hindi/Sanskrit upto Matric.	
7.	Clerk FPL-2 (19900-63200)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis with Senior Secondary/ 10+2/ Intermediate/ 10+2 (Vocational) with 1 <sup>st</sup> Division OR Bachelor's Degree from any recognized Board/University. 2. Knowledge of Hindi/Sanskrit upto Matric.	
8.	Steno-typist FPL-2 (19900-63200)	<b>By Deputation:</b> 1. Persons holding analogous posts on regular basis. 2. Passed departmental test in English shorthand @ 80 words per minute and transcription thereof @ 15 words per minute and in Hindi shorthand @ 64 words per minute and transcription thereof @11 words per minute.	
9.	Lab. Assistant FPL-2 (19900-63200)	<b>By Deputation:</b> Personal holding analogous posts on regular basis OR (i) Matriculation examination with Science with Physics and Chemistry of a recognised institution or its equivalent. (ii) Five years experience as Laboratory Attendant (iii) Knowledge of Hindi upto Matric standard.	