



SHRI KRISHNA AYUSH UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act-25 of 2017)

Umri Road, Sector-8, Kurukshetra, Haryana-136118

Website: - www.skau.ac.in

DATE: 11.03.2022

WALK-IN-INTERVIEW

Walk-in-Interview for appointment of **Programme Assistant** (on contractual basis), **Peripheral Pharmacovigilance Centre (PPvC)** at **Shri Krishna Govt. Ayurvedic College & Hospital, Kurukshetra** (a constituent college of Shri Krishna AYUSH University, Kurukshetra) has been re-fixed for **22nd March, 2022 at 10:00 AM in the Department of Drava Guna, Shri Krishna Govt. Ayurvedic College & Hospital, Kurukshetra** as the same could not be conducted on 10.03.2022 due to some administrative reasons.

Interested candidates may go through the terms & conditions of appointment on the University website: <https://skau.ac.in> under others link. Those fulfilling prescribed criteria & other general eligibility conditions may come for appearing in walk-in-interview alongwith the filled application on prescribed format, available on the website, and all the certificates in original, with a photocopy of the documents, in support of their qualification, experience, if any, at the venue on the schedule date & time.

No TA/DA will be given for attending the interview.

Coordinator
PPvC, SKGAC&H,
Shri Krishna AYUSH University,
Kurukshetra.

QUALIFICATION, RESPONSIBILITIES, SELECTION PROCEDURE, ETC.

Qualification: Graduate in Ayurveda/Unani/Sidha/Homoeopathy.

Required Skills: Candidate should have adequate knowledge of plant, animal, and mineral substances used in Ayurveda as well as formulations used in clinical practice. Basic knowledge about drug toxicity and adverse drug reactions. Computer literacy and familiarity with MS Word, MS Excel, MS PowerPoint as well as speed in typing.

Responsibilities:

1. To manage the Peripheral Pharmacovigilance Centres (PPvCs) and co-ordinate the Intermediary Pharmacovigilance Centres (IPvCs), the National Pharmacovigilance Co-ordination Centre (NPvCC), and other stakeholders for smooth implementation of the scheme.
2. To assist in providing the status updates on the progress of the scheme when desired by senior officers and in organizing the training programs under the scheme.
3. Any other work assigned by the senior officers from time to time.

Salary: The appointment will be on a contractual basis with a fixed monthly salary of Rs. 25,000/-

Selection Procedure:

Selection will be made after reviewing biodata, online assessment, and personal interview.

APPLICATION FORM

1. Name of Post applied for: _____
2. Name of the Candidate: _____
3. Father's Name: _____
3. Address for communication with Mob./Tel. number & email:

4. Date of Birth and age: _____
5. Educational qualifications: (additional sheets can be added if needed)

Sr. No.	Qualification	Board/University	Year of Passing	Marks obtained / max marks	%

6. Details of employment:- (additional sheets can be added if needed)

Sr. No.	Post held	Organization / Department	From	To	Nature of duties performed

7. Any other relevant information/Technical Qualification etc.:-

Date: _____

Signature of the candidate _____

TERMS & CONDITIONS:

1. Six days in a week's work schedule will be applicable.
2. The assignment is on full-time basis and he/she will have to attend the office on all working days and on holidays if required on account of exigencies of work.
3. The appointee will be required to give an undertaking to the effect that he / she will abide by all the rules and regulations of the University/College during the period of assignment.
4. The appointee will be required to perform the duties and responsibilities expected by the authority and to perform all the duties assigned to him/her from time to time.
5. The Income Tax or any other tax liability will be applicable.
6. The appointment will be purely contractual and will not confer any right for further appointment or regularization to any post in the University/College, after expiring of the present assignment.
7. You will not utilize / Publish/disclose any part of the data or statistics or proceedings or Information collected for the purpose of this assignment to any third party without the consent of the College/Co-ordinator, during or after the services.
8. If you wish to leave the job; one month's notice will be required. You will be bound to hand over entire records of assignment to the Institute before leaving the job. He/ she will have to sign a Non- Disclosure Undertaking to the Centre.

Salary: Consolidated salary of Rs. 25,000/- (Twenty five thousand per month)

Leave etc.: As per rules of the University/Centre. .

Allowance: No TA/DA to join duty or attending duties daily, no transport, mobile or medical allowances shall be admissible.

Selection Procedure:

Selection will be made after reviewing bio-data and personal interview.