



SHRI KRISHNA AYUSH UNIVERSITY KURUKSHETRA

(Established by the State Legislature Act 25 of 2017)

Umri Road, Sector-8, Kurukshetra, Haryana-136118

Website:- www.skau.ac.in E-mail: registrar.skau.hry@gmail.com, 01744-225809

WALK-IN-INTERVIEW

Walk in Interview will be held on **1st March, 2021** at **9:30 AM** in the office of the Registrar, Shri Krishna AYUSH University, Kurukshetra for the following contractual post in Peripheral Pharmacovigilance Centre (PPvC) at Shri Krishna Govt. Ayurvedic College & Hospital, Kurukshetra (a constituent college of Shri Krishna AYUSH University, Kurukshetra).

Post: Program Assistant for Peripheral Pharmacovigilance Centre (PPvC).

Salary: Rs. 25,000/- P.M. for till the continuation of center and satisfactory work and conduct.

Qualification: Graduate in Ayurveda/Unani/Sidha/Homeopathy.

Required Skills: Candidate should have adequate knowledge of plant, animal, and mineral substances used in Ayurveda as well as formulations used in clinical practice. Basic knowledge about drug toxicity and adverse drug reactions. Computer literacy and familiarity with MS Word, MS Excel, MS PowerPoint as well as speed in typing.

Responsibilities:

1. To manage the Peripheral Pharmacovigilance Centres (PPvCs) and co-ordinate the Intermediary Pharmacovigilance Centres (IPvCs), the National Pharmacovigilance Co-ordination Centre (NPvCC) , and other stakeholders for smooth implementation of the scheme.
2. To assist in providing the status updates on the progress of the scheme when desired by senior officers and in organizing the training programs under the scheme.
3. Any other work assigned by the Coordinator of the Centre and senior officers from time to time.

Candidates fulfilling the above requirements may attend the interview with the application along with testimonials) on the date and time given above. Further details and application forms are in Annexure I & II.

Coordinator
PPvC, Shri Krishna AYUSH University,
Kurukshetra.

1. Six days in a week's work schedule will be applicable.
2. The assignment is on full-time basis and he/she will have to attend the office on all working days and on holidays if required on account of exigencies of work.
3. The appointee will be required to give an undertaking to the effect that he / she will abide by all the rules and regulations of the University/College during the period of assignment.
4. The appointee will be required to perform the duties and responsibilities expected by the authority and to perform all the duties assigned to him/her from time to time.
5. The Income Tax or any other tax liability will be applicable.
6. The appointment will be purely contractual and will not confer any right for further appointment or regularization to any post in the University/College, after expiring of the present assignment.
7. You will not utilize / Publish/discard any part of the data or statistics or proceedings or Information collected for the purpose of this assignment to any third party without the consent of the College/Co-ordinator, during or after the services.
8. If you wish to leave the job; one month's notice will be required. You will be bound to hand over entire records of assignment to the Institute before leaving the job. He/ she will have to sign a Non- Disclosure Undertaking to the Centre.

Salary: Consolidated salary of Rs. 25,000/- (Twenty five thousand per month)

Leave etc: As per rules of the University/Centre.

Allowance: No TA/DA to join duty or attending duties daily, no transport, mobile or medical allowances shall be admissible.

Selection Procedure: Selection will be made after reviewing bio-data and personal interview.

Interested persons may attend the interview scheduled on 1st March, 2021 from 9.30 AM at Shri Krishna AYUSH University, Umri Road, Sector-8, Kurukshetra along with their resume and certified copies of all relevant documents in the enclosed application form.

APPLICATION FORM

1. Name of Post applied for: _____

2. Name of the Candidate: _____

3. Address for communication with telephone number & email:

4. Date of Birth and present age: _____

5. Educational qualifications: (additional sheets can be added if needed)

Sr. No.	Qualification	Board/University	Year of Passing	Marks obtained / max marks	%

6. Details of employment:- (additional sheets can be added if needed)

Sr. No.	Post held	Organization / Department	From	To	Nature of duties performed

7. Any other relevant information/Technical Qualification etc.:-

Date:

Signature of the candidate