

REGULATIONS FOR RE-EVALUATION OF ANSWER-BOOKS

1. Rules of “ rechecking of answer book” shall stand deleted on account of introduction of “Re- evaluation rules”.
2. A candidate for examination in theory papers of courses under the faculty of AYUSH except the following, will be allowed to have the answer-books in theory paper re-evaluated.
 - (i) Practical Answer Books
 - (ii) Dissertation
 - (iii) Project Reports,
 - (iv) Thesis
 - (v) Internal Assessments
 - (vi) Assignments
 - (vii) Viva-Voce reports
 - (viii) Answer-books of an examination are evaluated by double examiners.
3. For re-evaluation purpose the candidate shall have to apply on the prescribed form accompanied by the original Detailed-Marks-Card (DMC) and the re-evaluation fee of Rs.1500/- per answer-book within 20 days of the date of publication of the result/ gazette/notification or within 15 days of the date of dispatch of Detailed-Marks-Card whichever is later.
4. Applications (by post) received not more than 3 days after the last date will be considered only, if the same has been posted on or before the last date prescribed. Late delivery of any form by postal authorities will not be considered for condonation of delay. Late procurement of application form shall not be entertained as a plea for a late submission of application, in any case.
5. Candidates can also submit their re-evaluation forms after the expiry of above mentioned time-limit upto next 15 days with additional late fee of Rs.1000/- per application.
6. The re-evaluation of answer-book(s) shall not be allowed on any account whatsoever after one year of the examination. In case an application is rejected being time barred or being inadmissible, no refund of fees shall be allowed.
7. In case the answer-book(s) is lost or is damaged/ destroyed due to any reasons and it is not possible to get it re-evaluated, the candidate shall be given average of marks of other papers of Annual Examinations in which he/she last appeared.

8. All entries in the application for Re-evaluation should be complete and correct in all respects. The office will not be responsible for the delay/rejection of a case; if the form is found incomplete at any stage or is not accompanied by full fee and the original Detailed-Marks-Cards/ Certificate. No change in the entries once made by the candidate, shall be allowed after the receipt of the application by the University office. Ignorance of the title of any paper/option shall not be accepted as a plea for wrong entry in the application. In case a subject consist of more than one paper and the candidate has not indicated the paper; he/she wishes to be Re-evaluated or has paid a fee of Rs.1500/- or more but less than the fee prescribed for all the paper(s) indicated by him/her; the paper(s) in which the candidate has secured lowest marks will be got re-evaluated to the extent of multiplies of a fee of Rs.1500/-.
9. Where the original evaluation of the paper was done by the examiner concerned on the basis of the Instructions issued by his/her paper-setter a copy of such instructions will be sent to the re-evaluator(s). While sending the answer-books for re-evaluation, the title covers and marks given against individual answer in answer book shall be concealed in such a manner to make all entries, by original examiner invisible, so that the re-evaluator(s) may do independent marking on separate award list question wise.
10. Increase/decrease of marks due to re-evaluation of answer-book(s) will be taken into account to the extent that if the increase of marks due to re-evaluation of answer-books is up to 20% of the maximum marks of the paper or even if the decrease of marks due to re-evaluation of answer-books is upto 20% of the maximum marks of the paper, full marks may be taken into consideration subject to Clause (11) of the rules. Provided that if the marks are increased due to re-evaluation of answer –books by more than 20% of the maximum marks of the paper and also if the marks are decreased due to re-evaluation of answer-books by more than 20% of the maximum marks of the paper, the Answer-Book(s) will be sent to the second re-evaluator. Average of the two higher awards given by the Re-evaluators/Examiner will be taken into consideration. The candidate will be allowed minimum pass marks if any two of the three Examiners (including the two Re-evaluators) awards minimum pass marks or more than pass marks. Fractional mark if any shall be rounded to next full mark.
11. Decrease in marks due to re-evaluation will be taken into account. The result/marks of a candidate will be revised on the basis of re-evaluation score in terms of Clause 10 above only, if on re-evaluation the character of the result changes (character means 'Fails' to Compartment/re-appear or 'Fail' to 'Pass' or 'Compartment/Re-appear' to 'Pass') for all UG/PG Courses. Provided that in case of failure in a subject,

if the candidate still remains fail after re-evaluation, the increase/decrease in marks if any, will not be shown on the Detailed-Marks-Card/Result sheets since the result remains unaffected.

Note:- If, consequent upon re-evaluation of Answer-book(s), one or more candidates secure marks more than the marks of original candidate securing First position in the Merit List, they will also be eligible for award of Gold Medal. However, the Medal already awarded to the original candidate will not be withdrawn.

12. A candidate will be permitted to see his/her re-evaluated answer book(s) for identification only. The application, alongwith a fee of Rs.500/- per answer-book, should reach the University within 15 days of the date of communication of the re-evaluated result to him/her. Only candidate (without any companion) will be allowed to see the answer book in University Office on a fixed date and time, in the presence of an Official authorized by the Controller of Examination. Photocopy by any manner of any part of answer book will not be allowed.
13. The remuneration to examiners for re-evaluation of answer-books for the Under-graduate/Post-graduate courses shall be, double of the rates of examiners remuneration prescribed by the University from time to time.
14. The Re-evaluation result as declared by the University will be binding on the candidate. If a candidate who has failed or earns compartment/re-appear in paper(s) and has applied for re-evaluation but his result of re-evaluation is not declared before the next examination and he/she appears in next examination in the paper(s) in which he/she had failed, the better of the two scores-‘Re-appear score’ or ‘Re-evaluation score’ would be taken into account. Result of such candidates for the next examination will remain withheld till the result of re-evaluation is declared or three months after the receipt of application for re-evaluation whichever is earlier. However, if a candidate, after submission of application for re-evaluation, has appeared in a subsequent examination in anticipation of the declaration of his/her re-evaluation result and intends to withdraw his/her application of re-evaluation, such application will not be entertained and no refund of re-evaluation fee shall be allowed. The official action, on his/her re-evaluation case will be stopped forthwith.
15. The original DMC will not be returned to candidate, unless process of re-evaluation is finally decided. If, on account of re-evaluation some changes take place in result, new DMC will be issued and old DMC will be kept by University.

16. If a candidate requests for return of original DMC/ certificate annexed by him/her to re-evaluation form, to apply for admission etc. elsewhere, the DMC/certificate may be returned to the candidate, after furnishing an undertaking that his/her result for re-evaluation shall be held till he/she returns the original DMC/certificate.
17. For clarification on any doubt or for interpretation of any provisions of these rules, the decision of the Vice-Chancellor be final.

**EXAMINATION BRANCH
SKAU, KKR**